

## BA LEADERSHIP PROFESSIONALS DOCUMENT CHECKLIST

1. Signed and completed TWU Application Form: 签字后的完整申请表
2. Application Fee of \$150 CAD (Non-Refundable): 申请费150加币(不可退)
3. Signed Refund Policy: 签字后的完整退款协议
4. Copies of **All** post-secondary transcripts: 所有的大专或本科成绩单(北美及中国之外的成绩需支付140加币评估费)
5. Copies of **All** post-secondary diplomas or degrees: 专科或本科毕业证  
or School Enrollment Letter (if you have not graduate): 未毕业提供在读证明
6. Reference Letter from workplace: 工作单位提供的推荐信一封
7. A copy of the students passport(Info Page): 护照首页扫描件
8. Proof of status in Canada (study permit, PR card if applicable): 加拿大合法身份证明, 如学签, 枫叶卡
9. Proof of English Language Proficiency (IELTS, TOEFL if applicable): 语言测试成绩单

**\*All Official Transcripts are required once the student is admitted**

To be considered official, academic records must either be received in official university envelopes, sealed and endorsed by the issuing institution, or be sent via secure electronic delivery by the issuing institution to [admissions@twu.ca](mailto:admissions@twu.ca) .

Geoffrey Feng, Executive Director of Recruitment and Partner Relations

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